Training Terms and Conditions

Transfer and cancellation policy: The UK Evaluation Society reserves the right to postpone events if minimum registration numbers are not met. In the event of cancellation, all registrants will be notified and if requested, monies can be fully refunded. Please see separate terms and conditions for our annual conference.

Cancellation by you

- Cancellation requests must be submitted via email at least 14 days before the training session. A cancellation fee of £20 may apply.
- No refunds will be provided within 13 days of the workshop or for non-attendance (no-shows). However, the Society will try and accommodate your cancellation request if the reason for non-attendance is illness or other extenuating circumstances.

Please note this is subject to approval so you may prefer to transfer your registration instead.

Transfers

- Registrations may be transferred to another person. Transfer requests should be sent by email to hello@evaluation.org.uk and may incur a £20 administration fee.
- If the registration is transferred from a member of the UK Evaluation Society to a non-member, the difference in registration fees must be paid before the transfer is confirmed.

Conduct

- The UK Evaluation Society aims to create a culture where everyone is not just safe, but able to truly thrive. We expect all attendees at all events, whether virtual or in person, to abide by the requirements of our General Code of Conduct.

Materials and copyright

- As part of delivering training, we will usually ensure all delegates receive a copy of the slides used and any other useful materials. All slides and materials, unless stated otherwise, remain copyrighted to the trainer and UKES. Please do not copy or disseminate without express permission